



EXECUTIVE BOARD MINUTES FTE EXECUTIVE DIRECTOR

February 17, 2026

10:00 am

Bloomington-Normal Marriot Conference Center

TEAMS

Normal, IL

Call Meeting to Order

President John Dwyer called the IESMA Executive Board Meeting to order at 10:03 AM.

Roll call

A quorum of 13

Attendance

John Dwyer	Dan Eder
Mick Fleming	Chana Ray
Michael Graves	Frank Nardomarino
Chelsea Bowen	Jim Hilgenberg
Doug Clark	Ryan Buckingham
David Christiansen	Nancy Schilling
Terry Whitebird	Josh Gasparini
Vic Martinek	

Approval of Agenda

Additions: Budget 2026 passed at December meeting. Nancy added information needed for Secretary of State.

Approval of Minutes

Motion to approve December 30, 2025, minutes by Dave Christensen

Motion seconded by Dan Eder

Voice Vote Unanimous Aye



President John Dwyer

A lot of hard work is being put into the Summit. John and Michael met with Clayton Kuetemeyer and Chris Dobbs after the HSAC meeting regarding Legislative Day on the afternoon of April 16th, 2026. EMPG is in the hands of IEMA Legal. The amount will be the same as last year. It looks like the IEMA Summit will happen this year, August 31st to September 3rd, 2026, at the Bank of Springfield. A few of the Board members attended the game night at the MABAS Training Summit. We will hold a game night at the IESMA Training Summit. It is now time for the Regional Vice President nominations.

Vice President Dan Eder

I would like to set up meetings to adopt a strategizing to transition to President and make that process as easy as possible. I have received files from Mick.

Treasurer Nancy Schilling

Balance-end of year 2025: December 31, 2025, \$74,995.62

Budget 2026 approved for \$86,600

Balance January 31, 2026, \$82,852.71

Executive Director Michael Graves

We are working on talking points and response for Legislative Day on the afternoon of April 16th, 2026. I'm cleaning up membership data. I will also look into the information that Nancy needs from Summit Registration. We have an official IESMA Apparel & Merchandise Supplier from Decatur and he gets his supplies from Springfield IL. Minutes away from my house. He will also be doing our awards for the awards ceremony in April. Volunteer of the Year Award should only be 1 person. The trademark logo for Illinois will cost \$15. We will set a limit for the Executive Director on spending and not need the approval of the board. Someone registered and took 1 of the last rooms at Northfield Inn. Micheal will check into this. (They have sold our block of rooms out and will start registration for others at the Ramada.

Regional Vice President's Reports

• Region 2 (Chantal):

n/a



• **Region 3: (Chelsea Bowen)**

She reached out and made contacts with the 10 counties that have not signed the IEMMAS agreement. Maybe we can keep counties engaged with a monthly email, present at the regional meetings and explain membership. Michael has approval to be at the Regional meetings and will be on the agenda.

• **Region 4: (Frank)**

Engagement is crucial for IESMA. DuPage is looking for an EM Specialist and Executive Assistant. 300 and 400 will be held in St. Charles. They will also do training for fatality management and election support.

Region 6: (Alex)

n/a

• **Region 7: (Terry)**

No report

Region 8: (Kevin)

n/a

• **Region 9: (Jim)**

Working on RVP elections. He is also reaching out to counties that have not signed the agreement.

Region 11 (Doug)

They are also working on the RVP voting in his region. Voting will take place next Thursday.

Old Business

IEMMAS

There is some confusion with signing the IEMMAS agreement. Some are confused that if it is signed, they are a member or an organizational member. Maybe we need to take a closer look at that and organizational members also. And some counties are not allowed to sign these agreements.

Illinois Administrative Rule 301 changes (updates)

They have released the admin rule/accreditation update and timeline. Do we want to hold a conference call to review the updates and share with our membership?



Maybe even suggest and IEMA (County) call. John will send an email regarding this. IL-CATT and IPP still due March 15th and September 1st of each year.

New Business

Training Summit

\$8,700 in exhibitors registered. 72 people registered for the summit and the block of rooms at Northfield are sold out. They will start room registration at Ramada. We are working on Legislative Day and IEMA would still like to have ILEAS, MABAS, and IPWMAN included in the library and IESMA will be the only ones to cross over to the Capital building. They will have a free app to use at the conference to cut down on paper copy agendas, and bios. There were 50 presentations and a few did not make the cut; but Michael is looking at alternative ways to get 2 IEMA presentations added to the schedule. The presentations and speakers are color coded on the agenda. Michael would like to finalize the agenda by the end of the month.

Nomination forms have been submitted for new Vice President, Secretary and Treasurer. If members are not at the summit to vote, we may ask them to file an absentee ballot.

Bylaws Committee

Has the potential for 6 changes to the bylaws. Maybe an out of state membership.

Generators

The agreement for the generators belongs to the counties that store them. They own them right now, but we do get a grant for maintenance. Jim Pitchford originally did the Certificate of Origin.

Banking and Treasurer

We have investigated banks in the Decatur area, PO Box, or an address in Decatur that is used for other organizations to get mail. This address would be \$200 a year. Also looking at online banking.

Motion made by Dan Eder to use the address and pay \$200/year.

Motion seconded by Chelsea Bowen.

Voice Vote Unanimous Aye

Committee Updates

Legislative

Dave and Allison have been working on Legislative. Warehouse Safety Act and the School Safety hazmat. IEMA should have mor guidance on this by summer.



IPEM

They have a very good program moving forward.

Alex is taking the lead on the Membership committee.

We are building talking points for legislative day and are asking the members to reach out to their representatives. State funding will be on top of the talking points.

Motion to adjourn made by Dan Eder

Seconded by Chelsea Bowen

Motion carries 11:52 AM

Next Meeting:

April 17, 2026 @ 1:00 pm Northfield Inn

[https://douglasil-my.sharepoint.com/personal/chana_ray_douglascountyil_gov/Documents/Documents/2026 CHANA/IESMA EXECUTIVE BOARD/MINUTES/2026-02-17 IESMA EXECUTIVE BOARD MINUTES.docx](https://douglasil-my.sharepoint.com/personal/chana_ray_douglascountyil_gov/Documents/Documents/2026%20CHANA/IESMA%20EXECUTIVE%20BOARD/MINUTES/2026-02-17%20IESMA%20EXECUTIVE%20BOARD%20MINUTES.docx)