

ILLINOIS REGISTER

ILLINOIS EMERGENCY MANAGEMENT AGENCY

NOTICE OF PROPOSED AMENDMENTS

to emergency operations, including:

- 1) A general purpose statement of the EOP.
- 2) A list of assumptions used in developing the plan.
- 3) A concept of operations section, including, but not limited to, how the political subdivision will implement the concepts and procedures of a recognized incident command system.
- 4) Identification of the line of succession, by title and position, (with up to two alternates) of who will implement the plan, direct emergency response and recovery, and provide continuous leadership, authority and responsibility.
- 5) A description of the functions and responsibilities assigned to each organization, including private and volunteer organizations or groups, in support of emergency response and recovery operations in the political subdivision. This information may also be exhibited in a chart or matrix designating who has primary and support responsibilities.
- 6) Maps, or references to maps or to a Geographic Information System available in the EOC, pertinent to emergency operations planning for the political subdivision and including, but not limited to, locating fixed hazards.
- 7) An attachment containing written mutual aid agreements, memorandums of understanding (MOUs), and other written agreements affecting the emergency response and recovery functions of the political subdivision.
- 8) Procedures detailing how the political subdivision will request outside assistance in a disaster, such as assistance from other ESDAs or IEMA, or both.
- 9) Citations to the legal authorities for emergency operations, including, but not limited to, ordinances.
- 10) Assignment of responsibility for plan maintenance, review, evaluation and updating.

Section 301.240 Functional Annex Requirements

LEGAL 2/28/18

ILLINOIS REGISTER

ILLINOIS EMERGENCY MANAGEMENT AGENCY

NOTICE OF PROPOSED AMENDMENTS

- a) Within two years after the adoption of this subsection, all mandated ESDAs shall include
The EOP shall include an in the EOP, annexes addressing how the political subdivision
will perform each of the following functions:
- 1) Direction, ~~and Control~~ and Coordination – ~~The What~~ means the political
subdivision will use to ~~direct and control activities during and following~~
emergency situations establish and maintain a unified and coordinated operational
structure and process to direct and control activities throughout response and
recovery that integrates all critical stakeholders and supports the execution of
strategies, priorities and functional roles and responsibilities.
 - 2) Communications – ~~How information will be exchanged among responders in an~~
emergency situation ~~The means, organizations and processes by which the~~
political subdivision will communicate among and between affected communities
and organizations involved in response and recovery in support of situational
awareness and operations.
 - 3) Warning/Emergency Information – ~~How the public will be warned and instructed~~
regarding actual or threatened hazards through the public media or other
means ~~The means, organizations and processes by which officials will~~ provide
coordinate the public with alerts and warning that provide life-saving information,
and instructions on actions to be taken for potential or actual emergencies.
 - 4) Public Information – The means, organization and process by which a political
subdivision will coordinate the delivery of provide coordinated, prompt, reliable
and actionable timely, accurate, and useful information and instructions to area
residents throughout an emergency. It includes information disseminated to the
public through the media and other information sources on what is happening,
what the response organization is doing, and what the public should do for its
safety the whole community through the use of clear, consistent, accessible, and
culturally and linguistically appropriate methods to effectively relay information
regarding any threat or hazard, as well as the actions being taken and the
assistance being made available, as appropriate.
 - 5) Disaster Intelligence/Damage Assessment – The means the political subdivision
will use to ~~identify, collect, analyze and disseminate information on the extent and~~
impact of the disaster provide coordinate timely, accurate, and actionable

ILLINOIS REGISTER

ILLINOIS EMERGENCY MANAGEMENT AGENCY

NOTICE OF PROPOSED AMENDMENTS

information resulting from the identification, planning, collection, processing, analysis, evaluation and dissemination of information among government or private sector entities, as appropriate.

- 6) Evacuation and Population Protection – ~~The movement of people to a safe area from an area believed to be at risk, when emergency situations necessitate such action~~ The means the political subdivision will use to ~~execute~~ coordinate the evacuation and movement of people to a safe area, or instruct the public to shelter-in-place, when conditions require immediate protection for potential or actual emergencies.
- 7) Mass Care or Population Related Disaster Services – ~~The means the political subdivision will use to provide coordinate life-sustaining and human services to the affected population, to include hydration, feeding, sheltering, temporary housing, evacuee support, reunification, and distribution of emergency supplies – Actions taken to ensure appropriate services are provided at a mass care facility, including, but not limited to, providing temporary shelter, food, medical care, clothing and other essential life support needs to people displaced from their homes because of a disaster situation.~~
- 8) Health and Medical – ~~The activities associated with providing health and medical services in emergencies and disasters, including emergency medical, hospital, public health, environmental health, mental health services~~ The means the political subdivision will use to provide coordinate lifesaving medical treatment via Emergency Medical Services and related operations and avoid additional disease and injury by providing targeted public health, medical and behavioral health support, and products to all affected populations in emergencies and disasters.
- 9) Mortuary Services or Fatality Management – ~~The means the political subdivision will use to provide coordinate fatality management services, including decedent remains recovery and victim identification, inventorying and protecting deceased's personal effects, working with local, state and federal authorities to provide mortuary processes, temporary storage or permanent interment solutions and sharing information with mass care services for the purpose of locating and notifying the next of kin and reunifying family members and caregivers with missing persons/remains, and providing counseling to the bereaved~~ Activities including the collection, identification, and care of human remains; determining the cause of death; inventorying and protecting deceased's personal effects; and locating and notifying the next of kin.

ILLINOIS REGISTER

ILLINOIS EMERGENCY MANAGEMENT AGENCY

NOTICE OF PROPOSED AMENDMENTS

Section 301.420 Exercise Planning

- a) The ESDA coordinator shall select an exercise design team and exercise design team leader for each exercise.
- b) The ESDA coordinator ~~shall~~ should submit to IEMA for design approval, at least 30 days, ~~or 90 60 calendar days if State assistance is being requested,~~ in advance of the exercise. The submittal shall include a description of:
 - 1) The type of exercise and exercise date;
 - 2) The exercise scenario;
 - 3) The scope of participation;
 - 4) The exercise objectives, meaning the ends toward which exercise efforts are directed; and
 - 5) The EOP functional areas and core capabilities being tested.

Section 301.430 Exercise Evaluation and Approval for Mandated ESDAs and Accredited ESDAs

- a) IEMA shall coordinate the evaluation of the exercise for mandated ESDAs and for accredited ESDAs.
- b) IEMA shall determine if the exercise is approved in accordance with the Exercise Design Approval Form ~~IEMA Exercise Evaluation Guide~~ and issue written notice of the determination within 14 calendar days, personally with proof of notice or by certified or registered mail, to the ESDA.
- c) If the exercise is not approved, the ESDA shall, within ~~45~~ 30 ~~calendar~~ days after receipt of the IEMA determination of disapproval:
 - 1) Plan a suitable corrective exercise to correct the deficiencies identified by the evaluation;
 - 2) Notify IEMA no less than 10 ~~calendar~~ days in advance of the corrective exercise;

LEGAL 2/28/18

ILLINOIS REGISTER

ILLINOIS EMERGENCY MANAGEMENT AGENCY

NOTICE OF PROPOSED AMENDMENTS

- b) For non-mandated ESDAs eligible for and seeking accreditation pursuant to Section 301.510 ~~of this Part~~, the exercise evaluation and approval requirements of Section 301.430 ~~of this Part~~ shall apply.

Section 301.450 Waiver of Exercise Requirement

- a) If an actual disaster ~~or emergency~~ occurs during a jurisdiction's ~~four-year exercise schedule cycle~~, IEMA, or the county for non-mandated unaccredited ESDAs, has the discretion to waive the requirements of this Subpart ~~Sections 301.410 and 301.420 of this Part, for the ESDA's current exercise year, if the~~ In addition to a letter requesting a waiver, ESDAs shall submit the following documentation: ~~satisfies all of the following conditions:~~

The ESDA submits documentation to IEMA that it was involved in an actual response to a disaster during the year in which the exercise is required. Such documentation shall include details about the response, including, but not limited to, the date, type of disaster, and type of response.

- b) 1) ~~Within 60 days after the EOC is no longer active, For-mandated ESDAs and for non-mandated accredited ESDAs shall submit the disaster proclamation/declaration, an After Action Report (AAR) and a Corrective Action/Improvement Plan to their IEMA regional office. In addition, non-mandated accredited ESDAs shall also submit the AAR and Corrective Action/Improvement Plan to the county in which it resides. IEMA shall coordinate the evaluation of the actual response as an exercise using the IEMA Exercise Evaluation Guide. Except for those non-mandated ESDAs accredited pursuant to Section 301.510 of this Part, non-mandated ESDAs shall coordinate the evaluation of the actual response as an exercise using the IEMA Exercise Evaluation Guide and shall submit documentation of the actual response and evaluation to IEMA within 30 days after the actual response.~~
- 2) ~~Within 60 days after the EOC is no longer active, except for those non-mandated ESDAs accredited pursuant to Section 301.510, non-mandated ESDAs shall submit the disaster proclamation/declaration, an After Action Report (AAR) and a Corrective Action/Improvement Plan to the county in which it resides.~~

AGENCY NOTE: Prior to an ESDA submitting the required documents for a waiver, IEMA or the county, as appropriate, shall determine which core capabilities will be